

**MINUTES OF THE ANNUAL BUSINESS MEETING  
ROAD RUNNERS CLUB OF AMERICA (RRCA)**

Sunday, March 12, 2006

APPROVED at the 2007 Annual Meeting of the  
Membership on March 24, 2007 in Chicago, IL

On the above-specified date, the Road Runners Club of America (RRCA) conducted its annual business meeting in the Regency Room of the Hyatt Grand Hotel, Houston, Texas. The following Officers and Directors were present: President Bee McLeod; Vice President Tom Downing; Secretary-Treasurer Dennis Novak; Directors David Epstein, John Farrow, Bob Holmes, Brent Ayer, Ken Bendy, Beth Onines, and Lisa Paige. Director David Williams was absent. Also present was Executive Director Jean Knaack.

**Call to Order and Opening Remarks.** A quorum being present, President Bee McLeod called the session to order at 9:36 a.m. CST. President McLeod welcomed everyone to the session. She thanked At-Large Director David Williams for his exceptional service to the Board of Directors. David's term is complete and the Director position he currently occupies is being abolished in accordance with the AARC-RRCA merger agreement. She then invited our host, Steve Shepard, to make some opening comments.

**Approval of 2005 Convention Minutes.** The minutes of the 2005 New Orleans business meeting were presented by Secretary-Treasurer Novak for consideration. Tom Fort moved, and Joan Davis seconded, to approve the minutes of the 2005 Annual Business Meeting as presented. A vote was taken, and the motion passed without objection.

**Treasurer's Report and Presentation of the 2006 Budget.** Secretary-Treasurer Novak provided a report on the state of RRCA financial affairs. We opened 2005 with \$61,000 in net assets and ended with \$278,000. He added that a \$100,000 operating reserve fund has been established. These dollars cannot be accessed without approval of the Board. Additionally, \$7,500 has been reserved for the State Representatives. Tom Fort questioned whether or not Roads Scholar funds are restricted. Secretary-Treasurer Novak said that they were restricted. Executive Director Knaack noted that there is approximately \$57,000 in the Roads Scholar Fund.

Executive Director Knaack then reviewed the 2006 operating budget which the board approved at their January 21 meeting. A synopsis of the Board-approved budget was presented to membership. Executive Director Knaack noted that there was no increase in our insurance expenses for 2006 – a testament to the rigorous stewardship exerted by all RRCA clubs in conducting safe races. Lou Molinaro moved, and Tom Fort seconded, to approve the 2006 budget as presented. A vote was taken, and the motion passed without objection.

**Communications Committee Report.** Director Ayer presented 2006 goals and objectives for communications, starting with a historical accounting of "Footnotes." This included details showing that "Footnotes" never experienced a profitable year. This year, our goal is to produce a quarterly "Inside Track" for club presidents and other key members of the organization; quarterly "Footnotes" on-line; RRCA web site re-design

and regular updates; regular E-blasts to members; and media outreach. Director Ayer noted that the Board approved a resolution in February 2005 to produce an affordable print publication for the membership, and went into a discussion of the process by which the Board attempted to fulfill that obligation. Two reputable publishers responded to a request for proposals, but in both cases, the Board was unable to negotiate acceptable terms. That led to a Board decision to forego the print option, and the first on-line version of "Footnotes" was posted to the RRCA web site on March 1. Director Ayer finished by requesting that clubs publicize the on-line version of "Footnotes". Executive Director Knaack noted that, in conjunction with re-design of the web site, it will become possible for the electronic version of "Footnotes" to be "pushed" to the membership.

**Executive Director's Report.** Executive Director Knaack opened by stating that the office has spent a lot of time reviewing publishing options for "Footnotes" and the decision to revert to an on-line version was not one entered into lightly. Other areas of focus were sponsorship development; program administration; Run At Work Day (Sept. 22, 2006); and communications in general. She thanked Georgia State Representative Marlene Atwood for her work on the annual report booklet.

**Old Business.** None.

**New Business.** None.

**Nominating Committee Report and Election of Officers.** Chairman Michael Hughes of the RRCA Nominating Committee presented the following slate of officers for 2006 – 2008 terms on the RRCA Board of Directors: President Bee McLeod, Vice-President Tom Downing, Treasurer Dennis Novak, Eastern Region Director Brent Ayer, and Central Region Director Beth Onines. Chairman Hughes thanked his committee members and noted that his committee's work was not tantamount to a "rubber stamp". There were no nominations from the floor. It was moved by Jeff Darman, and seconded by John Devitt, to accept the committee's recommended slate of officers. The result was a unanimous voice vote in favor of the motion.

**Annual Reports from the RRCA Board of Directors.** Incorporated by reference in the convention booklet.

**Announcements.** President McLeod thanked Irv Newman for chairing the Audit Committee. In closing, she expressed her hope for a great turnout at the 2007 Chicago RRCA National Convention.

**Adjournment.** There being no further business to come before the Board, the meeting was adjourned at 10:26 a.m. CST by President Bee McLeod. Dave Cotter moved, and Gary Morgan seconded, to adjourn the session. A vote was taken, and there were no objections.

Respectfully submitted,

David B. Epstein  
Director-at-Large  
Road Runners Club of America