



RRCA Championship Bid Form

Please read instructions before completing this form. Attach additional information as necessary. This form is also available in electronic format on the RRCA's website: www.RRCA.org. RRCA State Rep, Regional Director and National Office contact information can be found at www.RRCA.org.

SELECT DESIRED CHAMPIONSHIP DESIGNATION:

State Championship
(send bid to your State Rep)

Regional Championship
(send bid to your State Rep which will be forwarded to the Regional Director)

National Championship
(Send Bid to the National Office)

I. General Information:

Race Name:	
Race Distance:	
Race Date:	Start Time:
Location of Race:	
Certified: USATF Certification Number:	
If not currently certified, Please describe plans to certify:	
Date Certification Submitted:	Name of Regional Certifier:
Secondary Race or Fun Run:	How many total expected finishers:

II. Contact Information

Race Director Contact:	
Contact Email:	Contact Phone:
Contact Address:	City, State Zip:

Contact information to be disseminated if other than Race Director (who should runners contact?):	
Name:	Email:
Address:	City, State Zip:
Phone:	

Race Website:

RRCA Member Information (Club/Event Name) :	
Address:	City, State Zip:
Email:	Phone:
Club Website:	

III. Location

Provide a brief description of the city or town where the race will be held:
Typical weather conditions for race day?
Nearby Lodging arrangements?

IV. Race History

Has this race been held before? Yes	Number of Years Held and # of Entrants? ,	
Course Record (Open and Masters; Name & Time):	Open Male: ,	Open Female: ,
	Male Masters: ,	Female Masters: ,

Has this race previously been an RRCA Championship Race? Yes	<input type="checkbox"/> State Champ/Year(s)
	<input type="checkbox"/> Reg. Champ/Year(s)
	<input type="checkbox"/> Nat. Champ/Year (s)
Does the race benefit a charity?	

V. Entry & Fee Structure

Expected # of Entrants:	Entry Cut-off Date:
Will Race Day Registration be provided?	
Entry Limitations, qualifications or other requirements?	
Race Fee:	

VI. Sponsorship

Primary Sponsors (optional) (RRCA Championship events may not use other fluid replacement drinks besides Gatorade):		
Potential Sponsorship Conflicts with RRCA Championship Sponsors (Gatorade, FuelBelt, Active.com):		
Sponsor contacts (optional):		
Sponsor	Contact Name	Telephone / Email

VII. Awards Structure

Do you use a 5 year age group structure for awards? Yes	
Is Prize Money offered? Yes	Gross Amount Committed:
<u>For Regional and National Championships:</u> The RRCA provides 6 complementary plaques for open, master, and grand master male and female. <input type="checkbox"/> YES, please order my RRCA Awards <input type="checkbox"/> NO, the race will provide our own RRCA Awards as part of the overall awards_	

VIII. Promotion and Publicity

Described promotional efforts including media opportunities:	
Describe the effort to publicize RRCA and RRCA's association with the race (brochures, results, T-shirts, publicity, logo use)	
If requested will you provide photographs, articles or other materials to be used by the RRCA?	
Describe how the race organizers will attract a high quality field to the race:	
Will you cover expenses (entry fees, housing, etc) to bring in elite runners, RRCA Roads Scholars, or State/Regional Champions?	

IX. Race Safety and Management

Championship Events RRCA Guidelines for safe races. In addition, the RRCA considers the following specific areas key to the selection of a race for an RRCA Championship. A description should be provided as to how each area below will be addressed.

Safety Provisions: provisions for runner safety and security (water/aid stations, medical coverage, communications, traffic control, etc.):
Adequacy of Facilities: Indicate the extent and adequacy of various facilities necessary for an event of your size (e.g. toilets, refreshments, etc.):
Scoring: Briefly discuss how the finish chute system and scoring will be done. If chip timing is used, will awards be given based on gun time or net time and is this advertised to the runners?

X. Additional Information

<u>Results:</u> A post race form should be submitted to the RRCA within 2 weeks. Send to: office@rrca.org
<u>RRCA Programs:</u> Will any of the proceeds of this race go to fund RRCA Programs, such as RRCA Kids Run the Nation, Roads Scholars, State Reps Program, or Grassroots Supporters?
<u>Additional Issues:</u> Please provide - by attachment - any other information that will help the evaluation of this bid. List any outstanding issues, problems, decisions or other factors that may affect the race or the ability of the organizers to conduct a safe, high quality event in accordance with RRCA, USATF and other applicable guidelines and regulations.

IV. Confirmation and Race Status

I hereby certify that this event is suitable for RRCA State, Regional, or National Championship designation. I have read the RRCA guidelines as they relate to championship events, and I agree to abide by them.

Submitted by: _____ Date: _____

(Race Director's signature) _____

Action by State Rep:	<input type="checkbox"/> Awarded <input type="checkbox"/> Not Awarded <input type="checkbox"/> Not Eligible	Signature: _____ Date: _____
Action by Reg. Director:	<input type="checkbox"/> Awarded <input type="checkbox"/> Not Awarded <input type="checkbox"/> Not Eligible	Signature: _____ Date: _____
Action by Nat. Committee:	<input type="checkbox"/> Awarded <input type="checkbox"/> Not Awarded <input type="checkbox"/> Not Eligible	Signature: _____ Date: _____

Other Information: Championship Races with distances of 10k or greater and with a minimum of 400 participants, can receive Gatorade sponsorship for their race. This includes coolers, cups and concentrate. You must submit a Gatorade application found at www.RRCA.org. For Regional or National races this application must be submitted to the Regional Director and for State Championship events the form must be submitted to the State Representative. The application must be submitted to the National Office, with appropriate signatures no later than 12 weeks in advance of the race date.

Championship Races with 100 or greater participants can access sponsorship from FuelBelt, Inc. Please visit the RRCA website for information and for an application for the FuelBelt for sponsorship.

All Championship events may take advantage of participant discounts from preferred RRCA corporate supporters.

All Championship events may “check-out” an RRCA Championship banner. State Championships should work with their State Rep, Regional Championships should work with their Regional Directors and National Championships should work with the National Office to obtain a banner.