

## MINUTES FROM THE BOARD OF DIRECTORS MEETING ROAD RUNNERS CLUB OF AMERICA

Wednesday, September 20, 2006

On the above-specified date, the Board of Directors of the Road Runners Club of America (RRCA) met in regular session via teleconference. The following Officers and Directors were in attendance:

Officer/Director	Present	Absent
President Bee McLeod	X	
Vice-President Tom Downing	X (joined at 7:07 p.m. EDT)	
Secretary David Epstein	X	
Treasurer Dennis Novak	X	
Eastern Region Director Brent Ayer	X (joined at 7:03 p.m. EDT).	
Southern Region Director Ken Bendy	X	
Central Region Director Beth Onines		X
Western Region Director Lisa Paige	X (joined at 7:19 p.m. EDT)	
A/L Director Bob Holmes	X	
A/L Director John Farrow	X	

Also present was Executive Director Jean Knaack.

A quorum being present, President Bee McLeod called the session to order at 7:02 p.m. EDT. She noted that the teleconference was being recorded. The recordings will be maintained in the National Office for archive purposes only. President McLeod asked if there were any objections; none were noted. All who attended this teleconference were given notice by President McLeod that they were being recorded. Director Ayer moved to support the recording of board meetings for archival purposes and documenting minutes in accordance with Roberts' Rules of Order. The motion passed by unanimous voice vote.

**Approval of August 16, 2006, Board Meeting Minutes.** Discussion was had over suggested edits to the minutes presented from the August 16<sup>th</sup> meeting along with discussion about following Roberts Rules of Order in documenting the business of the Board versus quotes attributed to individuals during discussion. Following discussion, Director Holmes moved to amend the August 16 Board meeting minutes to reflect his suggested changes. The motion failed by a vote of 5 against to 4 in favor.

Director Farrow moved to approve the August 16<sup>th</sup> minutes as originally presented to the Board. The motion passed by a vote of 6 in favor to 3 against.

**Directors' Reports.** President McLeod reported that the results of the Board survey would be mailed. She presented the amended privacy policy that was submitted for Board review. Director Holmes moved to approve the amended privacy policy as presented. The motion passed by unanimous voice vote.

The performance committee is finalizing their work and will report at the next Board meeting.

The Nominating Committee will be chaired by Michael Hughes and Susan Harmeling, Mel Williams, Gar Williams, and Phil Stewart will serve on the committee. The duties of the committee will conclude with the election of the 2007 Directors.

President McLeod has asked Vice-President Downing to chair the ad hoc committee on developing a Regional Director's Handbook. President McLeod is still working on assembling the committee members.

Vice-President Downing had no report.

Director Bendy has completed arrangements to represent the national office at the Chile Pepper Cross Country Festival, an RRCA National Championship event on October 14. The following week, he plans to conduct a regional meeting in conjunction with the Peachtree City event. With regard to RRCA Race Guidelines ad hoc review committee, Director Bendy is awaiting review by HARRA of their guidelines for safer road racing to incorporate them into the RRCA Guidelines revisions.

Director Paige reported a new regional half-marathon championship in San Francisco, in early February.

Director Ayer's report concerned the 50<sup>th</sup> Anniversary Celebrations.

**RRCA Financial Status.** Treasurer Novak has reviewed the financial reports through August and reported it was an uneventful month from a financial standpoint. Several questions were asked and answered concerning investments and the financial reports. Director Knaack will schedule a quarterly review of the investment accounts per the Board Approved Investment Policy.

**Executive Director's Report.** Executive Director Knaack reported that we are at 771 member clubs and events – our largest membership ever. At our October meeting, we must establish the membership rate for 2007 so that we can send out renewal notices in a timely manner. She and Treasurer Novak will make a recommendation. Executive Director Knaack will meet with Terry Diller to discuss the 2007 insurance rates. Mr. Diller is preparing the claims history for 2006. In the future, the Board will receive a quarterly claims report. This Friday

is National Run@Work Day, and interest therein has been remarkably high. With regard to the website, Webmaster Warren Finke has worked very hard and the effort is roughly 75 to 80% complete. Executive Director Knaack reported on the new relationship with Active.com. RRCA and Active.com will co-host a booth at the Road Race Management Race Director's meeting exposition. Strategic priorities identified by the Board Survey will be considered in the 2007 budget process. Our individual membership continues to grow, at the rate of 10 to 15 new individual members per month. RRCA has been offered free booth space at the Chicago Marathon. The SportScience partnership will be finalized by the end of this week.

Executive Director Knaack then presented the matter of automobile and home insurance program for individual members. This is a revenue-generating opportunity for RRCA. The item was tabled for approval pending further information gathering.

Executive Director Knaack reported on the State Reps Working Group meeting held at the end of August.

The national awards nomination process was launched by the target deadline of September 1<sup>st</sup>.

Director Holmes moved that the Board direct Executive Director Knaack to send a statement explaining the rationale on the revision to the small and medium club newsletter awards. Following further discussion, Director Holmes withdrew his motion.

**50<sup>th</sup> Anniversary Celebrations Update.** Director Ayer is beginning to assemble his ad hoc committee and developing items for the anniversary.

**New Business.** Director Bendy requested an additional in-person Board meeting in 2006. President McLeod instructed Treasurer Novak and Executive Director Knaack to review funding for an unbudgeted, in-person meeting and report back and directors should communicate available dates to President McLeod.

**Closure.** There being no further business to come before the Board, the session was brought to closure at 8:29 p.m. EDT by President Bee McLeod. Director Bendy moved to end the meeting. The motion passed by unanimous voice vote.

Respectfully submitted,

David B. Epstein  
Secretary  
Road Runners Club of America