

**MINUTES FROM THE BOARD OF DIRECTORS MEETING**  
**ROAD RUNNERS CLUB OF AMERICA**  
 Wednesday, November 15, 2006

On the above-specified date, the Board of Directors of the Road Runners Club of America (RRCA) met in regular session via teleconference. The following Officers and Directors were in attendance:

<b>Officer/Director</b>	<b>Present</b>	<b>Absent</b>
President Bee McLeod	X	
Vice-President Tom Downing	X	
Secretary David Epstein	X	
Treasurer Dennis Novak	Signed on at 7:04 p.m. EST	
Eastern Region Director Brent Ayer	X	
Southern Region Director Ken Bendy	X, signed off at 7:06 p.m. EST due to technical difficulties, and returned at 7:14 p.m. EST	
Central Region Director Beth Onines	X	
Western Region Director Lisa Paige	X	
A/L Director Bob Holmes	Signed on at 7:07 p.m. EST	
A/L Director John Farrow	X	

Also present were Terry Diller and Executive Director Jean Knaack.

A quorum being present, President Bee McLeod called the session to order at 7:03 p.m. EST.

**Approval of October 18, 2006, Board Meeting Minutes.** There were no substantive items noted, however, President McLeod highlighted four grammatical revisions. Treasurer Novak moved to accept the minutes as amended per President McLeod's grammatical edits. A voice vote was taken and the motion carried. Director Holmes abstained, as he was not present for the discussion on the minutes.

**Directors' Reports.** President McLeod noted that we have confirmed the 2008 National Championship Committee. Don Kardong will serve as chairman, along with committee members Phil Stewart, Cynici Calvin, John TenBroeck, and Mike Lundgren (a former committee chair). The Board will conduct an in-person meeting on January 19 - 20, 2007, in Arlington, Virginia. Agenda items need to be submitted to President McLeod and Executive Director Knaack by mid-December. There will be an executive session of the Board teleconference on December 20 to review the Performance Committee's report and address

salary considerations for the Executive Director. This will be in lieu of our regularly scheduled Board meeting.

Vice-President Downing gave a status report on the Regional Director's handbook ad hoc committee – a conference call will take place next Monday evening to set up ground rules and begin work. He hopes to have something for the Board to review at the January meeting.

Director Bendy reported a successful regional meeting. Previously, he sent the Board a report via email. One of the recommendations was to plan for an hour at the convention for the Regional Directors and their state reps to meet separately as part of the State Rep session – in four separate, simultaneous meetings. The Peachtree City Road Runners did a great job with the championship race. There will be a regional championship race this weekend in Clarksville, Tennessee. With regard to the guidelines update, HARRA has sent Ken some input. Director Bendy has had problems with the awards. He acknowledged that things will get better, but some clubs are experiencing difficulty with downloading the application form. That said, Director Bendy, Executive Director Knaack, and Jessica Sleight are working on the issue and progress is being made. Director Bendy requested that the confidentiality policy be an agenda item for the January meeting.

Director Onines reported on a successful Chicago Marathon expo. It drew lots of enthusiastic visitors with questions on how to join the RRCA. They were directed to our new web site.

Director Paige reported that Colorado has moved into a ski mode. The race season is quieting down.

Director Ayer reported that there is now competition for some of his regional championship races. He asked the other Regional Directors if they set up committees in the event of having to make a choice between applicants, so as to isolate themselves from being involved in the selection. Director Bendy has not, but Vice-President Downing did when he was a Regional Director. Director Ayer asked Executive Director Knaack about the Chambersburg Half-Marathon status as a championship event. Executive Director Knaack will look into the matter.

**Review RRCA Insurance Program with Terry Diller.** Mr. Diller reported that, for the first time in the last three years, there was an increase in the general liability rate but the additional medical remained the same. There are a few liability claims yet to be resolved. The premium for an extra million dollars of liability coverage was reduced from \$2,000 to \$1,500. Mr. Diller asked for input on what we might like to see in terms of an insurance seminar at the Chicago convention, as he feared the content might be getting stale. Executive Director Knaack remarked that this year's session was standing room only, exemplifying high interest in insurance matters. She also asked the Board to send her any insurance session agenda suggestions. Director Farrow noted that there might be value in discussing the issues involved in litigating current claims. There will be two insurance sessions at the Chicago convention. Mr. Diller departed at 7:41 p.m. EST after no further questions were posed.

**RRCA Financial Status.** Treasurer Novak deferred the presentation of his report to Executive Director Knaack. Executive Director Knaack commented on the financial report. We continue to be in a strong financial position. Our investments have performed very well. We project to end the year with a surplus as budgeted.

**Executive Director's Report.** The 2007 membership packets, all 800 of them, have been put into the mail. Executive Director Knaack has drafted a 2007 budget. It conforms to the presentation that Executive Director Knaack presented to the Board in July of this year. The draft budget has been shared with Treasurer Novak and comments are pending. After his review, the information will be shared with the Board in December, in hope that we can approve the budget at our January meeting. She commented on the recent Inside Track newsletter which launched the Convention registration. Championship awards for 2007 have a new sponsor in Ashworth Awards. The state rep banners have been received and will be sent out to the state reps. There will be a state rep working group meeting this coming Sunday. Executive Director Knaack was disappointed with the RRCA involvement responses from our recent membership survey, and this will be a topic the working group will discuss.

Convention planning continues to go well. The convention has a web site. Executive Director Knaack hopes to announce the detailed schedule by December 1.

Executive Director Knaack reported there is a lot of interest in bidding for the 2008 convention, and proposed that the Board consider selecting the 2008 and 2009 sites from the pool of 2008 candidates to provide for ample planning time.

**50<sup>th</sup> Anniversary Celebrations Update.** Director Ayer will be focusing on the slide show presentation the latter part of this month and requested the Board scan in photos and send them to him. Director Ayer will also be working on interviews of past RRCA presidents for inclusion in a booklet.

The board agreed to continue the competitive bidding process for the 2008 Convention.

**Closure.** There being no further business to come before the Board, the session was brought to closure at 8:08 p.m. EST by President Bee McLeod. This action was based upon a motion by Director Bendy. It passed by unanimous voice vote.

Respectfully submitted,

David B. Epstein  
Secretary  
Road Runners Club of America