

Road Runners Club of America
Minutes of the Board of Director Meeting
March 27 & 28, 2018
Downtown Marriott at the Convention Center
New Orleans, Louisiana

March 27, 2019 - President Garner called the meeting to order at 3 p.m. A quorum was present.

Roll Call:

Mitchell Garner, President, present
Treasurer, Craig Minyard, absent
Vice president & Western Region Director, George Rehmet, absent
Eastern Region Director, Blaine Moore, present
Central Region Director, Sue Brown-Nickerson, present
Southern Region Director, Ron Macksoud, resigned
At-Large Director and Secretary, Jean Arthur, present
At-Large Director, Lisa Rippe, present
At-Large Director, Goody Tyler, Present
Executive Director, Jean Knaack, present

Guests:

Betsy Boudreaux, Louisiana State Representative and Southern Region Director Candidate
Stephen Wright, Oregon State Representative
Andy Smith, RRCA Staff
Randy Accetta, RRCA staff

Coaching Certification - Randy Accetta briefed the board on the coaching certification program, which is going well.

Minutes - President Garner called for ratification of minutes approved by email:

- Central Region Director Sue Brown-Nickerson moved to ratify approval of the 2018 annual membership meeting minutes. Approved unanimously among those present
- At-Large Director Goody Tyler moved for approval of the February 2019 teleconference meeting. Approved unanimously among those present

Finance Items - Audit. Board previously reviewed the audit and approved it via email. At-Large Director Lisa Rippe moved to ratify the email approval of the 2018 Audited Financial Statements. Approved unanimously among those present

Management Letter. – Board discussed items auditors raised in management letter. Items were addressed through the normal course of the audit and the board supported the responses from management to the auditors.

Form 990 – Board reviewed the completed IRS Form 990. Central Region Director Sue Brown-Nickerson moved for approval the 990 as presented. Approved unanimously among those present. Executive Director Knaack will instruct the audit firm to e-file the 990 with the IRS.

First Quarter financials - Board will discuss first quarter financials at a later date after the end of the quarter.

Investment Report - Board reviewed and discussed investment report.

Amendment to 2019 budget – Board discussed awarding grants to Olympic hopefuls as was done for the 2016 Olympics. The grants need to be awarded in 2019; funding was not included in the 2019 budget.

Eastern Region Director Blaine Moore made the following motion:

Amend the 2019 budget to set aside \$101,000 for grants to Olympic hopefuls that have declared to run in the 2020 Olympic Trials - Marathon. The funds will come out of unrestricted assets.

Grants will be awarded on or about August 2019.

\$65,000 will be for grants to athletes with an additional \$11,000 for potential bonuses to athletes who meet a certain criterion. RRCA will make five \$5,000 grants to training programs.

- Budget amendment approved unanimously among those present

Executive Director's Report

- **Convention** - Executive Director Jean Knaack reported on what to expect from the current convention and reported that her office is working in the 2021 convention in Orlando, Florida. Ms. Knaack and Mr. Wright, Oregon State Representative, gave highlights on the 2020 convention in Portland, Oregon.
- **Championship Series** - Deadline is June 15. Board members should encourage races to apply
- **Fundraising** – updated the board on fundraising from championship events
- **New member recruitment** – Board discussed with ED state representatives' involvement in recruiting new clubs
- **Kidnapped by Aliens Review** – Executive Director Knaack reviewed with the Board the processes in place to address what the Board and staff needs to do to maintain the organization's operations in the event the executive director is completely incapacitated. She reminded the Board how to access the procedures document should this situation arise.

Hall of Fame and National Awards Review

- **Hall of Fame** – Executive Director Knaack led a discussion on the need for additional criteria for the RRCA Hall of Fame and that the Board needs to more engaged in recommending Hall of Fame candidates. She encouraged that the Hall of Fame committee needs new members to improve diversity on the committee and in the selection process of candidates.

- **National Awards** – Andy Smith briefed the Board on the selection process for national awards and outlined lessons learned. No action was taken by the board related to the awards and management will implement enhanced selection processes for 2019 as discussed by the board.
- Meeting recessed at 5:55 p.m.

March 28, 2019 - Meeting re-convened at 9:04 a.m.

Roll Call:

Mitchell Garner, President, present
 Treasurer, Craig Minyard, absent
 Vice president & Western Region Director, George Rehmet, present
 Eastern Region Director, Blaine Moore, present
 Central Region Director, Sue Brown-Nickerson, present
 Southern Region Director, Ron Macksoud, resigned
 At-Large Director and Secretary, Jean Arthur, present
 At-Large Director, Lisa Rippe, present
 At-Large Director, Goody Tyler, Present
 Executive Director, Jean Knaack, present

Guests:

Betsy Boudreaux, Louisiana State Representative and Southern Region Director Candidate
 Stephen Wright, Oregon State Representative
 Andy Smith, RRCA Staff

Safe Sport Act Compliance Policy

- Board reviewed the *Safe Sport Act Compliance Policy*, which RRCA is encouraging members to adopt. The policy also serves as RRCA's policy on Safe Sport Act compliance. Western Region Director George Rehmet moved that the Board approve the Safe Sport Act Compliance Policy. Approved unanimously.

Regional Reports - Board members reported on activities in their areas of the country.

Inclusion and Gender Sensitivity Presentation

- George Melichar, Chair, USATF Masters Inclusion Subcommittee, briefed the board on creating a safe and fair environment for all runners. Important points included from the presentation are the need to train volunteers to be respectful to all participants and to work with registration companies to provide the option of "choose not to disclose" on the question of gender as part of registration.

Future Meetings - Tentative future meeting dates were set:

- Next in-person meeting – November 9, 2019 in conjunction with RRM Conference in St. Petersburg, FL. November 7-9
- Possibility of teleconference meeting before then, if necessary
- In-Person meeting- February 28, 2020, Atlanta, Georgia in conjunction with Olympic Trials - Marathon

Meeting adjourned at 11:04 a.m.