

**Road Runners Club of America
Minutes of the Board of Directors Meeting
March 8 – 9, 2017
Detroit Marriott at the Renaissance Center**

President Garner called the meeting to order at 2:39 p.m. A quorum was present.

Roll Call:

Mitchell Garner, President, present
Jean Arthur, Vice President, present
Treasurer, Craig Minyard, present
Eastern Region Director, Dwight Mikulis, present
Central Region Director, Sue Brown-Nickerson, present
Southern Region Director, Ron Macksoud, present
Western Region Director, George Rehmet, present
At-Large Director, Kelly Richards, present
Executive Director, Jean Knaack, present
At-Large Director, Joan Samuelson, absent

Minutes

President Garner called for ratification of documents that had been approved by e-mail:

- Minutes of January 18 teleconference meeting
- 2016 audited financial statements
- National award winners/Hall of Fame inductees

Dwight Mikulis moved for ratification. Approved unanimously.

Executive Director's Report

Convention Highlights:

- App is popular
- Organizers have done a great job
- Sponsorship for the event is down
- Washington, DC area in conjunction with Credit Union Cherry Blossom Ten Mile Run – April 5 – 8, 2018

Executive Session 3:13 – 4:10 pm

- Ron Macksoud moved that the Board go into closed executive session to discuss the report and recommendations from the Compensation Committee for the Executive Director's 2017 compensation.
- Executive session ended at Kelly Richards' motion.

Board Building Process and Nominating Committee Direction

- Executive Director Jean Knaack gave an overview of the Board-building cycle.
- Board discussed how to ensure that the Board reflects the diversity of the RRCA membership.
- Board discussed candidate recruitment, nomination instructions, Nominating Committee processes, and how to develop potential Board members.

Treasurer's Report

- Treasurer Minyard presented the treasurer's report.
- The Finance Committee is happy with the new auditing firm and the most recent audit resulted in no management letter being issued.
- The Finance Committee is looking for new members.
- Board discussed 2017 convention finances.

Meeting adjourned at 5:57 p.m.

Meeting re-convened at 8:10 a.m., Thursday, March 9, 2017

The Board went into executive session at 8:10 a.m. to further discuss compensation policies.

Executive session ended at 8:27 a.m.

Review and Re-affirm Approval of Policies:

The Board unanimously re-affirmed the following policies as presented:

- Code of Ethics
- Conflict of Interest Policy
- Board Grievance Policy
- Document Retention and Destruction Policy
- Whistleblower Policy
- Board Approved Agreement Policy

Reimbursement Policy – The Board added language prohibiting charter flights and personal services for the Board and the Executive Director such as dry cleaning, personal maid service, personal driver/car, social clubs, etc. in keeping with the spending disclosure requirements on the new 2016 IRS Form 990.

At-Large Director Kelly Richards moved to accept the change to the Reimbursement Policy. Unanimously approved.

2018 RRCA National Championship Events

Executive Director Knaack presented a list of potential 2018 national championship events.

Following discussion, At-Large Director Kelly Richards moved to approve the following events as 2018 RRCA National Championship events:

1 Mile	Rocket Mile
5 K	Woodstock 5K
10 K	Toughest Kehmah 10K
10 Mile	Credit Union Cherry Blossom Ten Mile Run
Half Marathon	Christie Clinic Illinois Half Marathon
Marathon	Napa Valley Marathon
Ultra	Anchorage Runfest

The Board unanimously approved the slate of 2018 events.

2019 Convention Selection Process

Lessons learned from previous conventions were discussed. The Board outlined 3 cities to pursue as convention sites for years 2019, 2020, and 2021. Starting with the 2019 convention, the Executive Director will work with key contacts in the cities identified by the Board to begin the hotel selection process. An inquiry process will be developed by the Executive Director to address site selection beyond 2020.

Regional Director Report Highlights

Regional directors presented reports on what is happening in each region. Directors are actively recruiting to fill vacant state representative positions. President Mitchell Garner briefed the Board on his RRCA-related activities since the last Board meeting.

Next In-Person Meeting

November 11, 2017, Arlington, Virginia

Meeting adjourned at 11:22 a.m.