

**Road Runners Club of America
Minutes of the Board of Director Meeting
Saturday, November 11, 2017
Arlington, Virginia**

President Garner called the meeting to order at 9 a.m. A quorum was present.

Roll Call:

Mitchell Garner, President, present
Jean Arthur, Vice president, present
Treasurer, Craig Minyard, present
Eastern Region Director, Blaine Moore, present
Central Region Director, Sue Brown-Nickerson, present
Western Region Director, George Rehmet, present
At-Large Director, Lisa Rippe, present
At-Large Director, Goody Tyler, present
Executive Director, Jean Knaack, present

Southern Region Director, Ron Macksoud, absent

Minutes

President Garner called for approval of the minutes from the September 26, 2017 teleconference meeting. The minutes were approved unanimously.

New Eastern Region Director

The Board welcomed Blaine Moore of Maine, who was appointed in accordance with the RRCA Bylaws to complete the term of Eastern Region Director following the resignation of Dwight Mikulis mid-term.

Nominating Committee Process

- The nominating committee for the 2018 election has been named.
- The Board recommends that the nominating committee find a way to get all members involved in interviewing potential board members. One nominating committee member could be the primary interviewer but invite the other members to join a conference call of the potential nominee. Also, interviews can be recorded, with permission, and made available to other nominating committee members to give the entire group equal information on each nominee.

Statement on Diversity

- The Board discussed the diversity statement, which was presented by Executive Director Knaack.

Eastern Region Director Blaine Moore moved to accept the RRCA Board statement on Diversity as modified. The motion was approved unanimously.

RRCA Board of Directors Statement on Diversity

The RRCA is committed to diversity in all aspects of its business and activities and at all levels of the organization, including its Board of Directors. The RRCA's Board of Directors values diversity and supports the election and appointment of diverse candidates to the Board. The Board believes that having directors of diverse gender, age, and race along with varied skills and experiences both professionally and in the running community (i.e. club leaders, race directors, or coaches), contributes to a balanced and effective Board -- one that is well-positioned to address the changing needs of RRCA members and the communities they serve.

As such, the RRCA Board of Directors strongly encourages the members of the Nominating Committee to help ensure the recommended slate of Officers and Directors reflects this statement by balancing gender,

race, age, professional experience, and roles within the running community (i.e. club leaders, race directors, or coaches).

Treasurer's Report

Treasurer Craig Minyard presented the report from the Finance Committee.

Governance Issues with Members

- The Oregon Department of Justice investigation of a member was discussed.
- Board discussed what constitutes a running club in the current era and ensured that RRCA membership policies and requirements are still adequate to meet the needs of members and the RRCA.
- Board discussed the minimum requirement for a group to qualify as an exempt organization under the RRCA group tax exemption status. It was agreed that the minimum required number of board members shall remain 3 unrelated individuals that are elected democratically from the club's membership.

Update on branding/logo

- Board reviewed versions of a refreshed RRCA logo. It was agreed that no action will be taken at this time to change the logo.

Executive Director Report

- Roads Scholars - Western Region Director Rehmet, moved to accept the list of Roads Scholars grantees presented by Executive Director Jean Knaack. The Board unanimously approved making grants to the following:
 - Gabrielle Anzalone
 - Emma Bates
 - Johnny Crain
 - Alia Gray
 - Tyler Jermann
 - Matt McClintock
- ED recommend that the journalist and website awards be combined and called the *Excellence in Communication* award. At-Large Director, Lisa Rippe moved that the board create the new *Excellence in Communication* award. Motion approved unanimously.
- **Criminal background check for coaches** - Board discussed the opinion from legal counsel about whether a convicted felon should be allowed to take the coaching certification course. Following discussion the ED will seek additional guidance from legal counsel on the matter.

Western Region Director, George Rehmet, moved that all candidates seeking the credential as an RRCA Level II Certified Youth Coach be required to undergo a background check starting in 2018. Motion approved unanimously.

- ED will start working on the 2018 budget for board action in January.
- Planning is underway for the 2018 convention in the Washington, D.C. area **Upcoming conventions:**
 - 2019 - New Orleans, Louisiana
 - 2020 - Portland, Oregon
 - 2021 - Location planning will start after 2018 convention

Regional Reports

- Board members reported on activity in their areas of the country
- Board discussed and rejected adding a residency requirement for state championship awards. The decision will be up to the State Rep and the Race Director and must be outlined on the race website.
- The Board discussed definition of a Cross Country race. Cross Country races must meet USATF and IAAF course standards to be considered as an RRCA Cross Country Championship event.

Future Meetings

- Next meeting – teleconference to be scheduled before convention

Meeting adjourned at 15:33