

**MINUTES OF THE BOARD OF DIRECTORS MEETING
ROAD RUNNERS CLUB OF AMERICA**

August 20, 2014
Teleconference

President Cotter called meeting to order at 4:00 PM. A quorum was confirmed to be present:

Roll Call:

President David Cotter, present
Vice President Mitchell Garner, present
Treasurer Dan Edwards, present
Secretary and Western Region Director Bailey Penzotti, present
Eastern Region Director Mark Grandonico, present
Central Region Director Sue Brown-Nickerson, present
Southern Region Director Lena Hollmann, present
At-Large Director Kelly Richards, present
At-Large Director Jean Arthur, present
Executive Director Jean Knaack, present

President Cotter called for a motion to ratify the April 30 – May 1, 2014 minutes, which were approved via email. Vice President Garner moved to ratify the approval of the minutes. Motion passed with 8 in favor and 1 abstaining.

President Cotter welcomed the new Central Region Director Sue Brown-Nickerson to her first RRCA Board meeting.

President Cotter reported on the re-appointment of the Finance Committee to include the following: Dan Edwards (Treasurer), Jean Knaack (Executive Director), David Cotter (President), Jean Arthur (Board Member), Keating Vogel (non-board member), Craig Mineyard (non-board member).

President Cotter asked for recommendations for consideration for individuals to serve on the Nominating Committee.

Treasurer Edwards presented the 2nd quarter financial statements, which were reviewed in advance by the Finance Committee. Discussion followed.

Treasurer Edwards presented a motion to allow for a single signature on checks for insurance payments to Star Insurance between \$10,001 and \$25,000. Discussion followed, which outlined that detailed information about insurance payments is provided monthly to the finance committee as part of the regular reporting process. Jean Arthur moved to allow for one signature on insurance checks up to \$25,000. The motion passed unanimously.

Executive Director Knaack reported on progress towards objectives through the 2nd quarter of the year. She reviewed the updated Coaches Code of Ethics. The board approved adoption of the revised Coaches Code of Ethics as presented for the coaching program.

Discussion was held about the need to develop a member complaint process that could either accompany the current member accountability process or be part of a revision of the current process. President Cotter will appoint a task force to review the matter and report back to the board at a future meeting.

Discussion was held about the location and timing of the 3rd in-person meeting for 2014. Executive Director Knaack was tasked with exploring a new meeting location and date based on Road Race Management meeting time and location.

The teleconference concluded at 5:30pm.