

RRCA Board Meeting Minutes
April 9, 2026
DoubleTree Crystal City - Arlington, VA

Attendance:

Lisa Rippe: President
Barbara Jewell: Treasurer
Marcus Grunewald: Secretary
Mickie Sanders Jauquet: Eastern Region Director
Bonnie Sexton: Central Region Director
Sarah Kozul: Southern Region Director
Tim Bentley: Western Region Director
Al Hernandez: At-Large Director
Gabriela Garza: At-Large
Bertrand Newson: At-Large
Jean Knaack: CEO
Nikkia Young: BDC Chair (guest)

8:59 AM – Call to Order, Welcome Remarks, Opening Motions

- Mickie moved to approve the minutes of the February 18 2026 board meeting. Motion approved unanimously.
- Tim moved to ratify the online vote held in April to uphold the RRCA's action to permanently revoke the Certified Coaching Credential for a coach found in gross violation of the Coaches Code of Ethics. The online vote was as follows: 7 votes for upholding the automatic revocation to 3 votes allowing for reinstatement after probation. The move to ratify the online vote upholding the permanent revocation passed unanimously.

Fundraising: Discussion was held related to fundraising for RRCA. Tracking tools were reviewed with the Board. Discussion was had about not just asking for donations, but also thanking Championship Event hosts. Jean encouraged the Board to utilize the Championship Event report as a tool to do more outreach to event hosts. Strategies related to peer-to-peer and charity bib fundraising was discussed. Jean will have the Fundraising Working Group focus on developing a charity bib fundraising effort for RRCA.

Financial Review: Jean outlined the status of the RRCA's annual audit and that it was close to being completed. The process is on track to file the 990 by the May 15 deadline. The information on the financial report that will be shared at the 2026 Annual Meeting of the Membership is based on the final numbers provided by the auditors. She noted that an outstanding item is confirmation of the current litigation in West Virginia where RRCA is a named party along with a member event. Jean provided a brief overview of the 1st Q financials and that dues and insurance were trending ahead of this time last year. Convention revenue and expenses were tracking with the budget and will be finalized in 2nd Q.

CEO Report: Jean presented the recommended updates to the Coaches Code of Ethics and Conduct (the Code). Most of the updates do not change the substance of the Code and provide

for a better presentation of the information using more headers and bullet points. Discussion was held about the need for being explicit with the Code as it relates to conduct that shall result in automatic revocation of the RRCA Certified Coach Credential. Ethical Standard 8 now explicitly outlines the reasons for automatic revocation with no recourse for reconsideration. Following discussion and noting that the document needed a final copy edit for formatting and typo clean-up, Al moved to approve the updated Coaches Code of Ethics and Conduct with copyediting work to be completed post-Convention. The motion passed unanimously.

Jean outlined a variety of items from her CEO report. She also reviewed the results of the election along with the agenda for the 2026 Annual Meeting of the Membership scheduled for later the same day.

Jean presented a proposal from AMS Geek to provide additional creation of APIs for data migration to reduce manual work between several platforms. AMS Geek already provides an annual patch for RRCA in MemberSuite at a rate of \$2800/year. Discussion followed and everyone expressed concern about the high annual maintenance fees proposed on top of the one time development fees. The Board requested Jean to go back and request a lower annual fee not to exceed \$3200 (or \$6,000 total including the existing agreement). Tim moved to approve the development work with the provision that the annual maintenance should not exceed \$3200 for the additional service provided by AMS. The motion passed unanimously.

Succession Planning Discussion: Nikkia provided an overview and some lessons learned of the work of the Board Development Committee for the 2026 election cycle. Discussion was held about term limits for all current board members along with working with the BDC on succession planning.

All directors provided oral reports of their networking efforts.

Tim moved to adjourn the meeting at 2:21 PM. Motion passed unanimously.

Next In Person Meeting: October 24, 2026 - Arlington, VA in conjunction with Marine Corps Marathon Weekend,