

Road Runners Club of America
Minutes of the Board of Directors' Meeting
December 9, 2020

Location: Zoom video meeting

President George Rehmet welcomed everyone and called the meeting to order at 1909 hrs. EST/1609 hrs. PST.

Attendants:

George Rehmet: President

Lisa Rippe: Vice President

Barb Jewell: Treasurer

Goody Tyler: Secretary

Blaine Moore: Eastern Regional Director

Sue Brown-Nickerson: Central Regional Director

Betsy Boudreaux: Southern Regional Director – via phone link

Stephen Wright: Western Regional Director

Samantha Collman: At-Large Board Member

Jean Knaack: Executive Director

The board ratified the Minutes from the September board meeting, which were approved via email.

Vice President Lisa Rippe presented an overview of the Annual Performance Review timeline for the Executive Director. All board members have received the new guidelines and instructions via email. Reviews will be submitted via Google Docs around January 11, 2021.

Finance Committee Report

Treasurer Barb Jewell presented the financial report and notes from the Finance Committee's Zoom discussion held on 11/30/2020. All documents were provided to the board prior to the meeting in DropBox.

- ED Knaack reported on insurance refund status.
- The investment account is performing well as of 11/30/2020 but YE projections remain conservative.
- Coaching Certification program has done well during a year of change from in-person to online delivery and has met budgeted benchmarks for the year.
- Treasurer Barb Jewell moved that Mitch Garner and Jean Arthur be removed from signers on the accounts with Bank of America and that George Rehmet and Lisa Rippe be added as account signers along with Jean Knaack. The motion passed unanimously.

Bylaw Revision Work

The work of the Bylaw Working Group was presented by both George Rehmet and Jean Knaack. A side-by-side comparison of the current and recommended updates were given to the Board in

DropBox prior to the meeting. An overview of processes along with recommended changes and rationale was presented during the meeting.

- Executive Director Knaack noted that with approval of the draft updates, the Board will be updating the mission statement in the process.
- Following discussion, the Board approved a minor edit to the Qualifications statement that was recommended after the Bylaw Working Group concluded its work.
- Discussion was held on two options for length of service, six versus eight years total for Board members, with addition four years for someone that moves to the role of President. Pluses and minuses for both options were reviewed and discussed. Following discussion, Sue Brown-Nickerson moved to keep the current term limits as outlined in the current Bylaws. The motion passed unanimously.
 - Consensus was that the Board will work with the Board Development Committee, once it is formed, to develop strategies to improve succession planning and more frequent turn-over of board members for the health of the organization.
- Goody Tyler moved to approve the recommended Bylaw revisions as finalized by the Board on 12/9/20. The motion passed unanimously. The recommended Bylaw revisions will go to membership for final vote for approval at the 2021 Annual Meeting of the Membership.
- A discussion was held about benchmark data shared with the Board that will also be shared with the Board Development Committee, once constituted, as part of the on-going DEI efforts.

2021 Budget & Objectives

- All documents were presented to the board in DropBox prior to the meeting.
- ED Knaack presented the Objectives for 2021, which corresponds to the budget presented.
- Treasurer Jewell outline the Finance Committee had review the budget in advance and recommends it for approval.
- Following discussion, Samantha Collmar moved to approve the 2021 Objectives and Budget as presented. Motion passed unanimously.

With no other items, President Rehmet asked for a motion to end the meeting. A motion was made by Sue Brown-Nickerson. Meeting adjourned at 2026 hrs. EST/1726 hrs. PST.